

CD/DVD BURNING AND HANDLING

Objectives of the workshop

At the conclusion of this session you should

- Understand why we have ignored the Windows operating systems burning tools
- Where to download the free version of Ashampoo Burning Studio
- Know where to get the help file for future reference
- Have an appreciation of AShampoo Burning Studio
- Be aware of how to handle and care of a CD and DVD

Background

Over the years we have had a range of Windows operating systems – DOS, 95, 98, XP, Vista and now Windows 7. There is comment that Windows 8 is on the way. With each system there is a new learning process to burn a CD or DVD. For this reason, and the fact that we cannot run a workshop on each operating systems method of burning a CD or DVD we have settled on a suitable free version of a programme. This is not the only free programme you can use, but meets our needs.

This workshop will introduce you to a free CD and DVD burning programme called Ashampoo Burning Studio (ASBS). The latest free version is 6.77 and it is an 8.27 MB download. A safe download site is <http://goo.gl/vVzu>, the site for Cnet's download.com.

Tools

The ASBS is described as a:

Multi-disc file backup and restore on CDs, DVDs and Blu-ray discs; create compressed backup archives with powerful password protection; split archives automatically across multiple CDs, DVDs or Blu-ray discs; restore archive contents to their original locations; integrated Audio CD ripper store your audio tracks as WMA or WAV files; new option for setting the number of copies you want to burn (available for all disc formats); discs can now be verified immediately without being ejected first (if the drive supports this feature); numerous other small improvements that make the program easier to use and more effective; burn files and folders on data CDs/DVDs/Blu-ray discs; burn Audio CDs from WAV, MP3, FLAC, WMA and Ogg Vorbis files; burn MP3-CDs from your MP3 files; burn Video DVD, Video CD (VCD) or

Super Video CD (S-VCD); create and burn CD/DVD/Blu-ray disc images; burn speed and other options can all be set automatically’.

To extract the help file go Start/Computer/Drive C:/Program Files/Ashampoo /Ashampoo Burning Studio 2010/lang and identify the file named BurningStudio-en-us.chm. Copy that file to your desktop for future reference.

Useful sites

The download site for ASBS recommended above <http://goo.gl/vVzu> has some excellent unsolicited reviews on the programme – pros and cons, which are worth reading.

The **Care and Handling of CDs and DVDs—A Guide for Librarians and Archivists** (1.48 MB PDF), is at <http://goo.gl/KVZda>, which is the site of the US National Institute of Standards and Technology. Page 8 is a quick reference guide to handling and care.